



Shree Pashupatinath Foundation, USA

MEETING OF THE MANAGING BOARD OF DIRECTORS
NORWALK, CALIFORNIA
10: 00 A.M. PST

Minutes

The 2nd meeting of the Managing Board of Directors of Shree Pashupatinath Foundation, USA was held on Sunday, January 22, 2023, at 10: 00 AM PST at the office of the Foundation in Norwalk, California.

1. Attendance:

S. N	Name	Position	Roll Call (Note)
1	Rameshor Bhandari	President	Present
2	Bimal Shrestha	President-Elect	Via Phone
3	Mukunda Dhungana	Immediate past President	Absent
4	Ram Babu Pandey	Senior Vice president	Present
5	Chiranjibi Gautam	Vice President	Via Phone
6	Dilli (Siddhartha) Silwal	Secretary	Present
7	Subin Bhattarai	Joint-Secretary	Present
8	Chakra Pani Mishra	Treasurer	Absent
9	Lalmati (Sona) Basnet	Joint Treasurer	Present
10	Arjun Paudel	director	Present
11	Don B. Karki Chhetri	Director	Present
12	Eak Prasad Pandey	Director	Present
13	Hem B Thakulla	Director	Absent
14	Hem Raj Rai	Director	Absent
15	Indra Raj Pandey	Director	Present
16	Kedar Poudel	Director	Absent
17	Laxman Ghimire	Director	Present
18	Ram Raja Pandey	Director	Absent
19	Shamsher B Bhandari (Subash)	Director	Absent
20	Tulasi Gnawali	Director	Present
21	Upendra Sapkota	Director	Present



Shree Pashupatinath Foundation, USA

Also present if any:

Diamond Patron Veda Bhakta Joshi and Trustee Shyam Joshi was also present in the meeting.

2. Roll Call:

President Bhandari called the meeting to order at 10:29 a.m. PST. Following a call of the roll; it was noted that a quorum was present. He requested Secretary Silwal to start the formal proceedings.

3. Approval of the previous minutes

There were no previous minutes presented.

4. Adoption of the Agenda:

The Managing Board of Directors present at the meeting unanimously approved the agenda items previously sent to them via email and added some agenda. The following agenda items were tabled.

Agenda:

- (1) Approval of agenda and 1st meeting minutes, and update on financial status
- (2) Preparation for the upcoming festivals, including Saraswati Puja
- (3) Preparation for in person Nepali Pathashala from January 26, 2023
- (4) Formation of various committees as per bylaws, including the Board of Advisors:

- (1) Puja Committee (Responsibilities: manage and supervise daily pujas and rituals and facilitate Guru and community members in maintaining harmonious relations)
- (2) Store Management Committee (Responsibilities: purchase and store supplies; keep log of supplies; operate library and gift shop in the future)

- (3) Special Events Committee (Responsibilities: Manage events other than daily pujas and rituals, such as Shivaratri, Buddha Jayanti, Shree Krishna Janmasthan, Teej,



Shree Pashupatinath Foundation, USA

Dashain, Tihar and more, to be organized by the Foundation; work closely with the Puja Committee to manage rituals; Manage food and Prasad for such events)

(4) Sunday School Committee (Responsibilities: Manage and operate Nepali Pathshala by working closely with the Lead and teachers, and manage food and supplies for Pathasala children)

(5) Finance Committee (Responsibilities: Conduct fundraising, oversee financial management, donation collections, posting of donation collection on Foundation's Webpage, regular collection and deposit of cash from the donation box)

(6) Public Relations and Outreach Committee (Develop strategies to maintain harmonious relations with community members and Nepali community organizations, collect public opinions about Foundation's activities, and reach out to various communities in Southern California; work closely with Regional Director's Committee)

(7) Repair and Maintenance Committee (Responsibilities: coordinate in repairing and maintaining the Foundation's property; collect quotations and negotiate price, oversee maintenance projects)

(8) Publicity Committee (Responsibilities: printing monthly newsletter, event flyers, calendars, and publicizing events to larger community members)

(9) Facilities Management Committee (Facilities renting, ground maintenance, security, gardening, cleanliness, traffic management; work closely with the Puja Committee and Special Events Committee)

(10) Satsang Committee (Responsibilities: Manage Monthly Satsangs; find public speakers and sponsors to hold Satsangs at the temple and at community members' homes)

(11) Regional Director's Committee (Responsibilities: mobilize community members from various regions of Southern California and organize Satsangs and public meetings in such regions to maximize donation collections; Director's represent various regions or cities; each director will select a regional director if possible)



Shree Pashupatinath Foundation, USA

(12) Strategic Planning Committee (Responsibilities: Develop future plans and directions of the Foundation)

(5) Execution of temple supervision schedule

(6) Additional agenda if any

5. Welcome and Update:

President Bhandari welcomed the Board and he asked Secretary Silwal to table the agenda items.

6. Discussion/Decision(s):

1.

The minutes of the 1st meeting was not present due to Secretary Silwal's passing of the mother. Due to the ailment of the Treasurer financial report was not tabled.

2.

President Bhandari informed that Saraswati puja Program is finalized. Facebook event has been created and Nepali Pathshala team is ready to move forward with the new in person Nepali classes for the kids beginning of February 2023 and all parents of the children are invited to register physically on January 29th 2023. Prasad for Saraswati Puja is sponsored by Bibek and Oshin Shrestha and the prasad and necessary errands will be handled by director Upendra Sapkota and other team members.



3.

Trustee Shyam Joshi informed that the School Team is ready to move forward with new in person Nepali classes for the kids. He informed that we need 2 schoolteachers and classes will be starting as of the first Sunday of February 2023. He suggested that \$ 70 as the registration fees per child for a 10-week session which is the same amount charged for 7 weeks program pre-covid 19. He advised that school program will cost \$700-\$ 1000 for teachers and Team will seek other community member to donate food and drinks for the kids during Sunday school.

4. Following committees were formed:

- (1) Puja Committee (Responsibilities: manage and supervise daily pujas and rituals and facilitate Guru and community members in maintaining harmonious relations)

Chair: Lal Mati (Sona) Basnet

- (2) Store & Prasad Management Committee (Responsibilities: purchase and store supplies including food; keep log of supplies; operate library and gift shop in the future)

Chair: Arjun Paudel, Co-Chair: Indra Raj Pandey

- (3) Special Events Committee (Responsibilities: Manage events other than daily pujas and rituals, such as Shivaratri, Buddha Jayanti, Shree Krishna Janmashthami, Teej, Dashain, Tihar and more, to be organized by the Foundation; work closely with the Puja Committee to manage rituals; Manage food and Prasad for such events)

Chair: Upendra Sapkota, Co-Chair: Shamsher (Subash) Bahadur Bhandari, Ram Raja Pandey



Shree Pashupatinath Foundation, USA

- (4) Sunday School Committee (Responsibilities: Manage and operate Nepali Pathshala by working closely with the Lead and teachers, and manage food and supplies for Pathasala children)

Chair: Shyam Joshi, Co-Chair: Tulasi Gnawali

- (5) Finance Committee (Responsibilities: Conduct fundraising, oversee financial management, donation collections, posting of donation collection on Foundation's Webpage, regular collection, and deposit of cash from the donation box)

Chair: Ram Babu Pandey, Co-Chairs: Chakra Pani Mishra, Laxman

Ghimire

- (6) Public Relations and Outreach Committee (Develop strategies to maintain harmonious relations with community members and Nepali community organizations, collect public opinions about Foundation's activities, and reach out to various communities in Southern California, work closely with Regional Director's Committee)

Chair: Chiranjibi Gautam, Co-Chairs: Kedar Poudel, Hem Bahadur Thakulla, Hem

Raj Rai

- (7) Repair and Maintenance Committee (Responsibilities: coordinate in repairing and maintaining the Foundation's property; collect quotations and negotiate price, oversee maintenance projects)

Chair: Bimal Shrestha

- (8) Publicity Committee (Responsibilities: printing monthly newsletter, event flyers, calendars, and publicizing events to larger community members)

Chair: Dilli (Siddhartha) Silwal, Co-Chair: Subin Bhattarai



Shree Pashupatinath Foundation, USA

- (9) Facilities Management Committee (Facilities renting, ground maintenance, security, gardening, cleanliness, traffic management; work closely with the Puja Committee and Special Events Committee)

Chair: Eak Prasad (Madhav) Pandey, Co-Chair: Tulasi Gnawali, Ram Raja Pandey

- (10) Satsang Committee (Responsibilities: Manage Monthly Satsang; find public speakers and sponsors to hold Satsang at the temple and at community members' homes)

Chair: Don B KarkiChhetri, Co-Chair: Kedar Poudel

- (11) Regional Director's Committee (Responsibilities: mobilize community members from various regions of Southern California and organize Satsang and public meetings in such regions to maximize donation collections; Director's represent various regions or cities; each director will select a regional director if possible)

Chair: Chiranjibi Gautam

- (12) Strategic Planning Committee (Responsibilities: Develop future plans and directions of the Foundation)

Chair: Rameshor Bhandari, Co-Chairs: Bimal Shrestha, Mukunda Dhungana, Dilli (Siddhartha) Silwal, Rambabu Pandey, Chakrapani Mishra

- (13) The Managing Board of Directors discussed the formation of Board of Advisors, and the meeting unanimously decided to nominate advisors from among the Board of Trustees.

5.

President Bhandari advised Secretary Silwal to prepare the temple supervision schedule within the members of the management board.

6.



Shree Pashupatinath Foundation, USA

The board discussed the preparation and sponsoring of the upcoming Maha Shivaratri Festival. Diamond Patron Veda Bhakta Joshi pledged \$ 10000 and Senior Vice president Ram Babu Pandey Pledged \$ 1000. Director Eak Prasad Pandey pledged sponsoring of Prasad for the MahaShivaratri Festival.

7. New Business:

Preparation of the MahaShivaratri festival was discussed.

8. Adjourn:

There being no further business, the meeting was adjourned at 12:09 PM PST.

Sign and submitted by:

Dilli (Siddhartha) Silwal
Secretary